



<b>Name:</b>		<b>Cell Phone:</b>	
<b>ULID:</b>		<b>Do you have Work Study?</b>	<b>Yes          No</b>
<b>Class:</b>		<b>Position:</b>	

**IMPORTANT:** Updates on scheduling are sent through ISU e-mail accounts; please check yours often.

This is the availability sheet for Service Area Positions including: **Front Desk Managers, Mailroom Managers, Fitness Center Managers, and Tour Guides.**

**How many hours are you interested in working per week?** \_\_\_\_\_ hours.

**Availability:** Please place your availability mark (1–3 and x) in **EVERY** time slot below.

<b>1</b>	Highly preferred work time	<b>2</b>	OK work time
<b>3</b>	Non-preferred time (though I know I may have to do my share)		
<b>x</b>	I have a regularly scheduled commitment and <b>CANNOT</b> work (class, organization/club, church, etc.)		
<b>Notes</b>	<ol style="list-style-type: none"> <li>Having 2–5 hour blocks of time available is very helpful for scheduling purposes.</li> <li>Fill in all the time slots below.</li> <li>Allow yourself ample travel time between class and work.</li> <li>This is just an availability sheet, the hours you put on here are not guaranteed; we will do our best to provide you with hours that will work best for you.</li> </ol>		

<b>Time</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
5:50–6:50 am							
6:50–7:50 am							
7:50–8:50 am							
8:50–9:50 am							
9:50–10:50 am							
10:50–11:50 am							
11:50–12:50 pm							
12:50–1:50 pm							
1:50–2:50 pm							
2:50–3:50 pm							
3:50–4:50 pm							
4:50–5:50 pm							
5:50–6:50 pm							
6:50–7:50 pm							
7:50–8:50 pm							
8:50–9:50 pm							
9:50–10:50 pm							
10:50–12:00 am							

Please add any additional comments regarding your scheduling below: